



# **CONCERT/EVENT PROMOTERS APPLICATION**

# SUBMISSION REQUIREMENTS

- Completed signed / dated Supplemental Applications
- Completed ACORD Applications (Property, Auto and Umbrella Liability) if coverages requested
- Lease agreement between the insured and venue / facility owner (if applicable)
- Currently valued insurance company loss runs for the current policy period plus 4 prior years
- Safety Program and training guide for employees
- If other named insureds are to be included, attach list and describe operations of each

### **BROKER INFORMATION**

Broker/Agency Name:					
Address:		City:		State:	Zip:
		-			
Contact Person:					
Contact Information:	Phone #:		Fax #:		
	E-Mail:		Website:		

## **GENERAL APPLICANT INFORMATION**

Name of Insured:				Website:		
Insured Street Address:			City:	:	State:	Zip:
Contact Person:						
Contact Information:	Phone #:		Fa	ax #:		
	E-Mail:					
Business Structure: 🛛 Cor	rporation 🛛 🗆 Joint Vent	ture Dertners	hip		Other:	
Insured Status: 🛛 For Pro	ofit 🛛 🗆 Not For Profi	it Federal ID #:				
Date of Incorporation or Char	rter:	State where Cha	rter o	or Corporation is f	iled:	
Name of Owner:						
Name of Insurance Contact:						

# POLICY INFORMATION

Effective Date:	Expiration Date:	Quote Need By Date:
Has insured had insurance coverag Yes No If Yes, please provide 5 years curre	e previously?	Have coverages ever been canceled or non-renewed during past 5 years? □ Yes □No If Yes, please provide an explanation:

\*Please provide past 5 year hard copy loss runs and description of any individual claim or reserve in excess of \$10,000

# COVERAGE AND LIMITS (Please provide a copy of the expiring policy)

Coverage Type	Limit Type: Occurrence	Limit Amount	Aggregate	Other
General Liability				
Products, Completed Operations				
Personal & Advertising Injury				
Legal Liability				
Abuse & Molestation				
Liquor Liability				
Special Events				
Participant Legal Liability				
Other - Describe				







# ADDITIONAL INSUREDS – Provide name, description and business relationship

Additional Insured/Vendor Name	Description of the operations	Relationship to Insured

## CONTRACTUAL UNDERWRITING INFORMATION

Details of written contractual agreements other than liability assumed under any lease of premises agreement required by municipal ordinance, sidetrack agreements, and elevator or escalator main	
For instances where subcontractors are utilized, is the proposed named insured listed as an	🗆 Yes 🗆 No
additional insured under the subcontractor's policy?	
Is there a system in place for obtaining certificates of insurance where applicable?	🗆 Yes 🗆 No
If Yes, who reviews certificates on behalf of named insured?	
What is the minimum limit of general liability coverage requested from each subcontractor? \$	

# **EVENT INFORMATION**

# Please attach a Schedule of Events which includes date, location, event name, and estimated attendance.

	concents/events insured t	wii be promoting.		
Event Date(s):	to	Event Times:	A.M. / P.M. to	

Will insured ever co-promote?							□ Yes	□No
If Yes, please describe:								
Will insured promote any all-da	Will insured promote any all-day or multi-day concert events during requested policy period?							
If Yes, please describe:	y of main day concer	0,0110	aanng roo	1000100	policy	ponou.		
Are you responsible for the Eve	ent Security?	□Yes	s □N	o If Y	es, ple	ase complete	e the Security	y application.
If a private security firm has be	,	Type of			rmed			Other
please advise the following:		Security	,	0		Chaoreeve		Callor
ploade advice the following.		# of Secu						
Please attach a copy of the cer		Armed?			\$	□ Yes		
insurance naming you as additi		, uniou .		□No	5			
Please provide the details on the	he type of medical fac	clifty and s	support a	t the ev	ent – I	nciude numb	er of medical	personnei
and ambulances:								
	r							
Stage Information	Permanent – Heig	ght:		_	Width	n:		
	Temporary – Heig	ght:		_	Width	n:		
Who is responsible for stage set up?								
Describe Barriers used to keep spectators off stage:								
Grandstand Information	□Permanent		# to be	used:		Age	•	_
	□Temporary		# to be				:	
Do you use temporary bleache			1	Г	] Yes	 □No		
	. – .				_ 103			



A.M. / P.M





If Yes, please provide a copy of the certificate of insurance					
What % of seating will be "festival" or non-reserved seating	?%				
Are Ushers used at the event?		□ Yes	□No		
When are spectators allowed entry for an event?					
Describe the gates and turnstiles (include type and number	-):				
Provide details on the advertising of the event:					
Describe your past experience in promoting this type of ever	ant:				
Describe your past experience in promoting this type of eve	FIIL.				
Is applicant responsible for the sale of alcoholic beverages	?	□ Yes	□No		
If Yes, please complete Liquor Liability application.					
Are alcoholic beverages sold by a vendor?		□ Yes	□No		
If Yes, please provide a copy of the certificate of insurance					
Please describe any Concessionaires/Vendors/Trade Boot	hs at the event – number of booths, pro	ducts sold	l or displayed,		
demonstrations, etc.:					
Do you obtain certificates of liability and products insurance	e coverage from all vendors,	□ Yes	□No		
concessionaires?		□ Yes			
Does insured require all vendors, concessionaires to name you as an additional insured?			□No		
Will concessionaires provide you with Certificates on Insura	ance evidencing products liability with	□ Yes	□No		
your organization as Additional Insured?					
Will any other underlying coverage be provided?		🗆 Yes	□No		
If Yes, please describe:					
No f	Vinda af waada aald an diamlawadu				
No. of vendors/trade booths:	Kinds of goods sold or displayed:				
Are all goods finished products, or are there any on site de	monstration of skills: i.e. blacksmith	□ Yes	□No		
candle making, cooking, etc. being done at the event?					
Does insured verify that the facility(ies) it contracts with are	in compliance with city, state, and	□ Yes	□No		
township building, safety, and fire codes?					
If your organization is a member of a trade group of sanctioning body which hold insurance and/or risk management					
seminars and/or meetings, indicate name of association:	5 ,		0		
Is this a sanctioned event?		□ Yes	□No		
If Yes, name sanctioning organization:					
Will insured have remote parking?		🗆 Yes	□No		
Will shuttle service be offered?		□ Yes	□No		

# Please indicate the percentage of time insured books in the following types of venues:

% Small Clubs (under 500) % Clubs (500-1,000)	% Auditoriums (over 1,000) % Auditoriums (1,000 – 5,000)
% Arenas (Under 5,000)	% Grandstands
<u> </u>	% Stadiums (up to 10,000)
<u>      %</u> Arenas (over 10,000)	% Stadiums (10,000 – 25,000)
% Open-Air Amphitheaters / "Sheds"	% Stadiums (over 25,000)





# Please indicate (by percentage) the type of music insured promotes:

% Alternative	% Heavy Metal	% Rock, Soft
% Bluegrass	% Jazz	% Rock, Pop
% Big Band	% New Age	% Rock, Hard
% Classical	% Punk	% Rock, Christian
% Country	% Traditional R&B	% Rock, Classic
% Easy Listening	% Rap / Urban R&B	% Rock, Oldies
% Folk	% Latin	% Other:

# SECURITY COVERAGE

Complete only if security is	the responsibility of	the insured.
PARTI		

Who is primarily responsible (via contract) for liability	□ Insured	🗆 Municip	ality
coverage for security personnel?			-
Indicate the number of:			
Security personnel on staff:			
Security supervisors:			
On premises:			
Off premises:			
Number of security personnel on staff:			
Number of security supervisors:			
Number on premises:			
Do any security personnel carry a firearm as part of their equ	ipment while on o	duty?	🗆 Yes 🗆 No
If Yes, number of armed security personnel:			
Are the security persons employed or contracted by the park			Employed  Contracted
("Employed" means the individual is being paid and supervised dire			
means the existence of a written contract with another entity for se		has	
insurance coverage separate from the insured's policy for security			
NOTE: If "Employed," please answer Section B., Part I, II, III			
If "Contracted," please answer Section B., Part I, II, III, IV, ar			
If applicable, please provide the estimated payroll for employ			
Total maximum hours per day permitted at this and all other	places of employ	ment?	hours
Total maximum hours per week? <u>hours</u>			
What are the staffing guidelines per number of patrons?			
Are the guidelines determined by:	te □Industry S	Standard	Other – Please Describe:

# PART II

Is there a pre-employment screening procedure? If Yes, please describe:	□ Yes □ No
Does the procedure include contacting previous employers over the previous five years?	□ Yes □ No
Do you contact at least three personal references?	□ Yes □ No
Is a psychological screening profile used?	□ Yes □ No
If Yes, what type?	
Is a criminal background check made?	🗆 Yes 🗆 No
If Yes, what agency is used for the criminal background check?	
Is completion of a minimum 20 hours initial training program required before deployment?	□ Yes □ No
Who conducts the training and what are the trainers' qualifications?:	
Is a minimum of 10 hours on-site training required?	🗆 Yes 🗆 No





Is a minimum of 4 hours of annual refresher or continuing education training planned and conducted for each security employee?	□ Yes □ No
Is each security person given a personal copy of the training/safety manual?	🗆 Yes 🗆 No
If Yes, has each security person given the park written acknowledgment of the policies and contents?	□ Yes □ No
Please include a copy of the manual and a sample of the written acknowledgement.	

# PART III

Are the security personr	iel in u	niform?				s 🗆 No
If Yes, please describe t	he uni	form:				
Please attach a photogr					1	
Are the security personr						s 🗆 No
If Yes, please describe t	he ide	ntification and inclu	ide an example or			
photograph.	-					
Please indicate any equ	ipment	carried or routinel	y available to security pe	rsonnel:		
□Flashlight Ty	/pe:	Size:	Construction:			
□Handcuffs		□Night Stick			🗆 Oth	ner:
		If Yes, Police Reg	gulation? □ Yes □ No			
□First Aid Kit (including	blood	borne pathogen kit	t)			
□Taser/Phaser		□ Chemicals (Ma	ace, pepper gas)			
□Other:						
Firearm - Caliber:	□.3	57mm	□ .38mm	□ .9mm		□ Other:
Make:		olt	□ S&W	□ Ruger		□ Other:
Covered Holster		Туре:				
Is Ammunition:	andar	d 🗌 Other:				
Firearm and ammunition	appro	ved and inspected	by park or security com	pany?		s 🗆 No
		•				
Describe capabilities of	each g	uard for constant c	ommunications with eac	h other, the supe	rvisor, a	nd park management:
	0			· ·		
Are dogs used in your se	ecurity	operations?				s 🗆 No
If Yes, please provide th	e type	of dog(s), number,	and describe duties.			

# PART IV

Date the contracting company began business:	
Is there a written agreement with contracting company?	🗆 Yes 🗆 No
If Yes, please enclose a complete copy of the written agree	ment.
Name of contracting company's liability insurance carrier:	
Is the park an additional insured on that policy?	□ Yes □ No
If Yes, please enclose a complete copy of the policy.	
Is there an established working relationship with local law e	nforcement?
If Yes, please describe:	
Please attach a copy of the contracting company's employn	nent procedures.
Number of contracted security personnel:	Number of security supervisors:





Are there any suits or legal actions pending against the company? If Yes, please explain in detail:	□ Yes □ No
Is there a procedure to immediately report all incidents to park? If Yes, please describe:	□ Yes □ No

# PART V

Does the supervisor make personal contact with each security person at least once during each shift? <i>If "Yes," please describe:</i>	□ Yes □ No
Please explain all "no" answers.	

# Please indicate the following activities/operations insured is normally responsible for:

□Unarmed Security	□Armed Security	□Stage-Back Security
□Merchandise Sales	□Concession Sales	□Alcohol Sales
□Parking	□Janitorial	☐Medical Staffing
□Staging	□Lights / Rigging	$\Box$ Sound / Rigging
Generators	□Special Effects	□ Pyrotechnics
□Ticket Sales	□Ushers	□VIP Transportation

# HIRED AND NON-OWNED AUTO LIABILITY

# Complete this section if you need a quote for Hired and Non-Owned Auto Coverage. If you do not need a quote for Hired and Non-Owned, skip this section.

Does the insured have any owned automobile	s?	🗆 Yes 🗆 No
If Yes, who is the insurer?		
Limits of coverage: \$ Effective	date of coverage:	
Does insured allow employees to use their ow	n person vehicles for business purposes?	🗆 Yes 🗆 No
If Yes, how many employees use their person	al vehicles?	
If Yes, how often?	□ Daily □ Weekly □ Monthly □ Other	
Does insured obtain Motor Vehicle Reports?		🗆 Yes 🗆 No
Does insured confirm that all employees who r		🗆 Yes 🗆 No
purposes carry minimum personal auto limits?		
If Yes, what limits are required? \$		
Does insured have a driver training program for	or employees who use owned vehicles or	🗆 Yes 🗆 No
their own personal vehicles?		
Limits of coverage required: $\Box$ \$100,000 $\Box$	\$300,000	☐ Other

# ABUSE AND MOLESTATION

# Complete this section if you need a quote for Abuse and Molestation Coverage. If you do not need a quote, skip this section.

Does the insured have custodial responsibility for minors?	🗆 Yes 🗆 No
Does insured's employees and volunteers (paid and volunteer) employment application	🗆 Yes 🗆 No
include questions about whether the individual has ever been convicted for any crime,	
including sex-related or child abuse offenses?	
Does insured run background checks on all employees and volunteers?	🗆 Yes 🗆 No
Does insured have a written set of procedures for screening employees and volunteers?	🗆 Yes 🗆 No
If Yes, please forward. If No, please describe screening process.	
Does insured have an Abuse & Molestation Policy with regard to sexual abuse?	🗆 Yes 🗆 No
Describe specific policy regarding any overnight travel.	





Has insured's organization ever had an incident which resulted in an allegation of sexual	🗆 Yes 🗆 No
abuse?	
Please indicate age range of minors in insured's care or under the supervision of insured's e	mployees/volunteers at any
time.	





	<b>Required Information for a Quote</b>	
Please	e be sure the following items are completed in their entirety and attached to the application as applicable:	
1.	Company loss runs currently valued for the past 5 years including current year	
2.	Copies of expiring policies including any manuscript forms	
3.	Detailed list of all insureds and their descriptions	
4.	Detailed list of all insured locations and their descriptions	
5.	List & description of any ancillary activities to be covered	
6.	Copies of all event brochures you participant in	
7.	Copy of all subcontractor agreements including certificates of insurance naming the Insured as an additional insured (liquor, pyrotechnics, security, product providers, etc.)	
8.	Copy of licensing agreement with any firm or manufacturer to provide products, souvenirs, apparel, etc.	
9.	Copy of adult and minor waiver and release and/or assumption of risk forms	
10.	Copy of your procedures for screening employees and volunteers	
11.	Copy of your abuse and molestation policy and procedures	

I understand that the signing of this application does not bind me to complete or Insurance Carrier to accept this Insurance but agree that, should a contract of Insurance be concluded, this application and the statements made therein shall form the basis of the contract.	
By signing this Application, I agree to conduct electronic commerce and to accept an electronic insurance policy and other documents issued by Everest. I acknowledge that I may request a written policy.	
I DECLARE THAT THE STATEMENTS AND VALUES MADE HEREIN ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.	
Signature of Owner, Partner, Member, Principal, or Officer Authorized to Sign as Applicant	Applicant's Printed Name:
Title:	Date:
Producer Name:	License#:







### **FRAUD STATEMENTS**

#### **GENERAL STATEMENT**

Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects the person to criminal and civil penalties. (Applicable in all states except those specifically identified below).

#### APPLICABLE IN ALABAMA, ARKANSAS, LOUISIANA, MARYLAND, NEW MEXICO, RHODE ISLAND and WEST VIRGINIA

Any person who knowingly (or willfully)\* presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to (civil)\*\* fines and (criminal penalties)\*\* confinement in prison. \*Applies in MD only. \*\* Applies in NM only.

#### APPLICABLE IN COLORADO

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

#### APPLICABLE IN THE DISTRICT OF COLUMBIA

Warning: it is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

#### APPLICABLE IN FLORIDA

Any person who knowingly, and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

#### **APPLICABLE IN HAWAII**

For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

#### APPLICABLE IN KANSAS

Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

#### APPLICABLE IN KENTUCKY, NEW YORK, AND PENNSYLVANIA

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime (and subjects such person to criminal and civil penalties)\* (not to exceed five thousand dollars and the stated value of the claim for each such violation)\*\*.\*Applies in NY and PA only. \*\*Applies in NY Only.

#### **NEW YORK – AUTO SPECIFIC**

Auto: All applications for automobile insurance and all claim forms – "Any person who knowingly makes or knowingly assists, abets, solicits or conspires with another to make a false report of the theft, destruction, damage or conversion of any motor vehicle to a law enforcement agency, the department of motor vehicles or an insurance company, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the value of the subject motor vehicle or stated claim for each violation."

#### **PENNSYLVANIA – AUTO SPECIFIC**

Auto: "Any person who knowingly and with intent to injure or defraud any insurer files an application or claim containing any false, incomplete or misleading information shall, upon conviction, be subject to imprisonment for up to seven years and the payment of a fine of up to \$15,000."

#### APPLICABLE IN MASSACHUSETTS and NEBRASKA

Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, may be committing a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties.

#### APPLICABLE IN MAINE, TENNNESSEE, VIRGINIA, and WASHINGTON

It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties (may)\* include imprisonment, fines, and denial of insurance benefits. \* Applies in ME Only.





#### **TENNESSEE – WC ONLY**

Workers Compensation: "It is a crime to knowingly provide false, incomplete or misleading information to any party to a workers compensation transaction for the purpose of committing fraud. Penalties include imprisonment, fines and denial of insurance benefits."

#### APPLICABLE IN MINNESOTA

A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

#### **APPLICABLE IN NEW HAMPSHIRE**

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

#### APPLICABLE IN NEW JERSEY

Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

#### **APPLICABLE IN OHIO**

Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

#### APPLICABLE IN OKLAHOMA

Warning: Any person who knowingly, and with intent to injure, defraud, or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

#### **APPLICABLE IN OREGON**

Any person who knowingly and with intent to defraud or solicit another to defraud the insurer by submitting an application containing a false statement as to any material fact may be violating state law.

#### APPLICABLE IN PUERTO RICO

Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation by a fine of not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances [be] present, the penalty thus established may be increased to a maximum of five (5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

#### APPLICABLE IN VERMONT

Any person who knowingly presents a false statement in an application for insurance may be guilty of a criminal offense and may be subject to penalties under state law.